

Higher Education Institutions

Risk Management Services and Resources



United Educators (UE) members are eligible for unlimited access to risk management resources and online training at no additional cost.

Use these valuable tools to:

Reduce training costs: Implement UE's online courses rather than contracting with a third party for courses on similar topics

Prevent incidents and claims: Heighten awareness of high-risk and unlawful behaviors to help safeguard your campus

Engage learners on timely topics: Provide immersive learning experiences using our highly rated courses based on education scenarios

35+

years in education

2M+

completions

1M+

learners

1.1K+

institutions

70+

courses

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Your Risk Management Resources

Online Courses

UE's online courses enable institutions to deliver cost-effective online learning to students, faculty, supervisors, and other staff. Some institutions use these courses as a key component of meeting federal or state training requirements. An Implementation Consultant can work with you to assist in building a training strategy.

Publications

Articles deliver guidance on timely issues, news and tips.

Checklists present practical actions to address challenges.

Claims studies provide information about trends.

Reports include in-depth studies and risk advice.

Need Advice?

We understand the immediate need for credible information. Curious to know what other schools are doing, need a sounding board, or looking for general advice?

Email risk@ue.org and a Risk Management Consultant will reach out.

Webinars

UE hosts regular webinars that feature UE and national experts discussing tactics for approaching risk management challenges and managing real-life scenarios. Webinars are recorded and available for those who can't participate during the live event.

Prevention and Protection Podcast

Listen in as UE staff and other subject matter experts offer advice on how to protect your students, faculty, and staff.

Risk Management Connect Demonstration

Participate in a virtual Risk Management Connect demonstration and chat with an expert consultant who will discuss your most pressing risk management concerns and highlight relevant resources.

New members can learn about the many resources available to them while renewing members will benefit from a discussion of new materials and suggestions for expanding use of available resources. The meeting will include a personalized, interactive demonstration.

Visit www.ue.org/risk-management-connect to schedule a demonstration.

Enterprise Risk Management

Experienced risk management consultants lead your team through an interactive enterprise risk management (ERM) workshop, tailored for your institution. Pre- and post-workshop consulting services are also provided. Contact canopy@ue.org to learn more.

**Available for a fee through Canopy Programs® by United Educators*

Your UE Insider

Keep up with all UE has to offer with this weekly email newsletter that highlights the latest UE news, resources, and timely topics.

Visit www.ue.org to view all available resources.

What Courses Are Available?



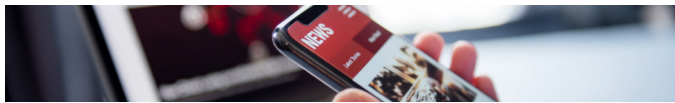
Athletics

Concussion Awareness Collection
Youth Athletics Collection



Compliance

FERPA: Protecting Student Privacy
HIPAA: Protecting Patient Privacy Collection
Protecting Payment Card Information
Understanding the Clery Act



Crisis Management

Crisis Within: Preparing Your Institution's Response
Targeted Campus Violence Collection



Diversity, Inclusion, and Accessibility

Accommodating Student Disabilities Collection
Diversity, Equity, and Inclusion Collection



Health and Well-Being

Alcohol and Drug Awareness Collection
Bloodborne Pathogens: Protecting Yourself on Campus
Healthy Relationships
Intervene: Bystander Intervention
Recognize and Prevent Hazing
Show Some Respect! Prevent Harassment
Student Mental Health Collection
Teaching Science Safely
Your Campus and COVID-19:
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Sexual Assault and Misconduct

Protecting Children Collection
Title IX Collection
Trust Betrayed: Safeguarding Your Students From Sexual Predators



Study Abroad

Study Away – International



The Workplace

Avoiding Conflicts of Interest
Avoiding Supervisory Pitfalls
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Data Security Collection
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Red Flags: Preventing Identity Theft
Slips, Trips, and Falls Collection
Workplace Harassment Prevention Collection



Transportation Safety

Transportation Safety Collection

Coming Soon:

- Avoiding verbally and emotionally abusive behavior for coaches
- EpiPen use in emergency situations
- Race, color, and national origin discrimination
- Recreational drug abuse

Administering Our Platform

Accessibility Pledge

We are champions of universal design and pledge to create immersive, inclusive learning experiences. Our platform and courses undergo rigorous accessibility review and Voluntary Product Accessibility Templates (VPATs) are available upon request for most courses in our collection.

User Management

Training administrators (TAs) have multiple tools and features at their disposal. Easily manage users with these online self-service capabilities:

- Manage user accounts.
- Add notes to learner profiles.
- Send direct messages to individuals or groups of learners.
- Track completions.

If TAs need further support, our team of Implementation Specialists is available to answer your questions.

Reporting

Our robust reporting capabilities include:

- 24/7 reporting on demand
- CSV or XLS export capabilities
- Scheduled reports delivered to your inbox
- Automation and integrations available

Learner Support

Learners have access to self-help articles and can get assistance anytime via chat, email, or phone.

Hosting Options

Available for a fee through Canopy Programs®

Tailored UE-Hosted Learning Portal

Personalize your training experience by tailoring our platform to your institution. This can include:

- Adding logo(s) and graphics
- Adding links to policies, procedures, and other information
- Sharing messages from institutional leaders
- Sharing details for compliance with state requirements
- Single sign-on

Course Licensing

Do you have your own learning management system (LMS)? Centralize your training efforts by licensing our courses for use on your institution's learning platform.

Benefits include:

- Fewer login credentials to remember
- No additional training platform to learn
- Manage learner details and completion data for all training in one location

Contact canopy@ue.org for more information.

Ready to start training?
Visit www.ue.org/learning-launch.

Athletics

Concussion Awareness Collection

Responding appropriately to concussions is a critical component of keeping athletes safe. This course collection takes a narrative approach to educate coaches, athletic staff, and student-athletes on how to recognize and respond to the symptoms of concussions.

Concussion Awareness (Athletic Staff)



15 minutes



Faculty and Staff

Concussion Awareness (Athletes)



30 minutes



Students



Youth Athletics Collection

School sports provide an enriching experience to complement students' academic learning. The large number of students participating in athletic programs calls for growing attention to player safety. This course collection will help students, parents, and coaches recognize and respond to common hazards in sports programs including concussions and heat illness.

Concussion Recognition & Response



20 minutes



Faculty, Staff, and Students



Available in Spanish

Heat Illness Prevention



20 minutes



Faculty, Staff, and Students



Available in Spanish

**Youth Athletics:
Concussion Recognition
& Response**



Compliance

FERPA: Protecting Student Privacy

Learn when and when not to release student records to avoid violations of the Family Educational Rights and Privacy Act (FERPA), a federal law that protects the privacy of student educational records.



15 minutes



Faculty and Staff



Available in Spanish

All educational institutions that receive federal funding must comply with this law.



HIPAA: Protecting Patient Privacy Collection

Federal law requires Health Insurance Portability and Accountability Act (HIPAA) training for individuals who have access to Protected Health Information (PHI). This course provides institutions with a centralized and consistent solution for educating students and employees with access to PHI.



30 minutes



Students

HIPAA: Protecting Patient Privacy (Employees)



30 minutes



Faculty and Staff

The Health Insurance Portability and Accountability Act, or HIPAA, is a 1996 federal law that regulates the privacy and security of medical information. HIPAA gives patients a number of rights regarding how that information can be disclosed, shared, or transmitted.





I love being able to do this training online at my desk, when it fits my schedule. That is such a big gift, and I am grateful that it minimizes disruption to my workflow and responsibilities.”

Protecting Payment Card Information

Employees learn common risks associated with handling payment card information and how to avoid unauthorized disclosures. It is an element of required annual compliance training as called for by the payment card industry data security standard (PCI DSS).



15 minutes



Faculty and Staff



Understanding the Clery Act

Provide employees with a short overview of the Clery Act, examine how it works, and how it helps make campuses safer.



15 minutes



Faculty and Staff



Available in Spanish



Crisis Management

Crisis Within: Preparing Your Institution's Response

Train your behavioral assessment and intervention team to compose an effective crisis response plan, test through simulations, and train others on practices for responding to a crisis.



20 minutes



Faculty and Staff



Targeted Campus Violence Collection

Acts of targeted violence, especially those motivated by biases against other groups, are occurring at an increasing rate on campuses nationwide. With courses for students and employees, this collection is designed to help prevent attacks before they get past the planning stage.

Targeted Campus Violence: Recognize the Warning Signs (Employees)



30 minutes



Faculty and Staff

Targeted Campus Violence: Recognize the Warning Signs (Students)

Bronze Stevie® Award winner



30 minutes



Students



Diversity, Inclusion, and Accessibility

Accommodating Student Disabilities Collection

This course collection will educate employees on the history of the Americans with Disabilities Act (ADA) and provide strategies for effectively teaching students with disabilities.

Accommodating Students With Disabilities

 15 minutes

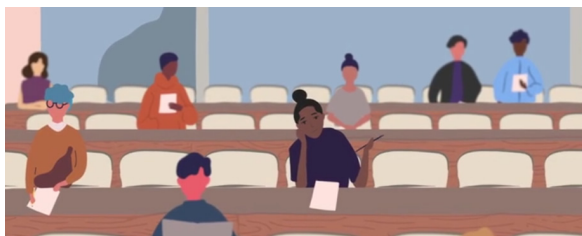
 Faculty and Staff

Creating Accessible Digital Materials

Gold Stevie® Award winner

 30 minutes

 Faculty and Staff



Diversity, Equity, and Inclusion Collection

Globee® Award winner

The need for diversity, equity, and inclusion on our campuses has, perhaps, never been so self-evident. “Social justice” is no longer just a rallying cry; instead, it’s one of the crucial measures by which institutions are judged. This course collection doesn’t attempt to assign blame, but rather seeks to encourage dialogue and understanding between different races, religions, ages, gender identities, and differently abled employees at your institution.

Committing to Diversity, Equity, and Inclusion (Employees)

 25 minutes

 Faculty and Staff

 Available in Spanish

Committing to Diversity, Equity, and Inclusion (Supervisors)

 25 minutes

 Supervisors

 Available in Spanish

Committing to Diversity, Equity, and Inclusion (Students)

Silver Stevie® Award winner

 25 minutes

 Students

 Available in Spanish



Health and Well-Being

Alcohol and Drug Awareness Collection

Misuse of alcohol and drugs can have a wide range of serious consequences, including academic failure, injury, and death. The Centers for Disease Control and Prevention recently stated that almost 70% of drug overdose deaths involved opioids. This course collection emphasizes a harm-reduction approach that teaches students ways to use alcohol responsibly and informs them of the misconceptions and dangers associated with the illicit use of opioids.

Alcohol: Know Your Limit



30 minutes



Students

Opioids: What You Need to Know



20 minutes



Students

Strategies for Reducing Alcohol-Related Harm

Bronze Stevie® Award winner



45 minutes



Students

In this brief course, you'll learn about:

- The scope of the opioid problem and how it might affect you
- Risks of accidental overdose (OD) and addiction
- Debunking common opioid misconceptions
- How you can help yourself or others



Bloodborne Pathogens: Protecting Yourself on Campus

Protecting your employees from the dangers of bloodborne pathogens is critical. This course addresses common hazards, personal protective equipment (PPE), and proper cleanup procedures.



60 minutes



Faculty and Staff





Healthy Relationships

Identify characteristics of healthy and unhealthy relationships and know how to respond to an abusive relationship.

 **40 minutes**

 **Students**

**Healthy Relationships
And Dating Violence**



The message was clearly communicated and gave the student many opportunities to practice handling situations.”

Intervene: Bystander Intervention

All members of a campus community are collaborative partners in the cultivation of campus health and well-being. Intervene demonstrates to students how bystander intervention can be used as a strategy to address a variety of campus issues.

 **20 minutes**

 **Students**



Recognize and Prevent Hazing

Help students understand how to recognize and respond to incidents of hazing, and how to find your institution's hazing policies.

 **20 minutes**

 **Students**

Click each image to learn more about hazing behaviors.



Show Some Respect! Prevent Harassment

Using a social networking theme and reality-based stories, this course guides students on methods to recognize and address harassing behavior, whether it's targeted at them or another person.

 **30 minutes**

 **Students**



Student Mental Health Collection

About 40% of current higher ed students will suffer a significant mental health issue, one reason why institution leaders revealed in a recent survey that student mental health is their top concern. "Mental Well-Being in College: A Guide" covers common types of mental health issues and teaches students how to recognize when someone is struggling and ways to find help. "Fostering Student Mental Health" helps faculty and staff identify mental health issues and know how to connect students with the appropriate resources.

Mental Well-Being in College: A Guide

 **30 minutes**

 **Students**

 **Available in Spanish**

Fostering Student Mental Health

 **30 minutes**

 **Faculty and Staff**

 **Available in Spanish**





Teaching Science Safely

Careless handling of materials and equipment in the science laboratory can have serious, even deadly, consequences. This course helps institutions manage and reduce risks by establishing comprehensive lab safety policies.



60 minutes



Faculty and Staff



Globee® Award winner

Your Campus and COVID-19: The Road Back Collection

This collection explores some of the challenges associated with, and strategies for approaching, reopening colleges and universities during the COVID-19 pandemic.

Your Campus and COVID-19: The Road Back (Employees)



25 minutes



Faculty and Staff



Available in Spanish

Your Campus and COVID-19: The Road Back (Students)



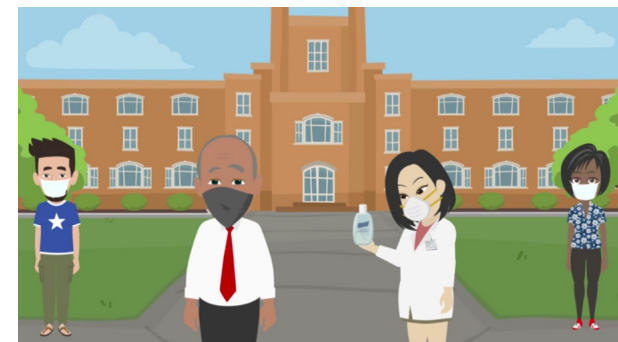
25 minutes



Students



Available in Spanish



Sexual Assault and Misconduct

Protecting Children Collection

Institutions have a responsibility to protect the well-being of minors. This course collection will help faculty and staff learn how to recognize, prevent, and report sexual misconduct. It includes courses for educators and a short video for employees or volunteers who don't work directly with children.

Boundary Training for Educators



30 minutes



Faculty and Staff

Identifying and Reporting Sexual Misconduct



45 minutes



Faculty and Staff

Hiring Staff Who Work With Minors



30 minutes



Supervisors

Shine a Light Video



10 minutes



Faculty, Staff, and
Volunteers

Adults, not children, are ultimately responsible for making sure that schools are safe places for all students.



Sexual Assault and Misconduct

Title IX Collection

This course collection was developed to help institutions meet training obligations under Title IX and the Violence Against Women Act (VAWA) and is meant to complement other prevention efforts at your institution.

In June 2022, the U.S. Department of Education (ED) released proposed regulations related to Title IX that will govern how educational institutions conduct inquiries into allegations of sex discrimination, including student sexual misconduct. Once they are final, our courses will be updated to reflect the new regulations.

Impressions: Preventing and Reporting Sexual Assault

Gold Stevie® Award winner



45 minutes



Students



Available in Spanish

Mosaic: Prevent Sexual Violence Together



45 minutes



Faculty and Staff



Available in Spanish

Lasting Choices: Preventing Sexual Assault



30 minutes



Students

Lasting Choices:
Preventing Sexual
Assault



Trust Betrayed: Safeguarding Your Students From Sexual Predators

Silver Stevie® Award winner

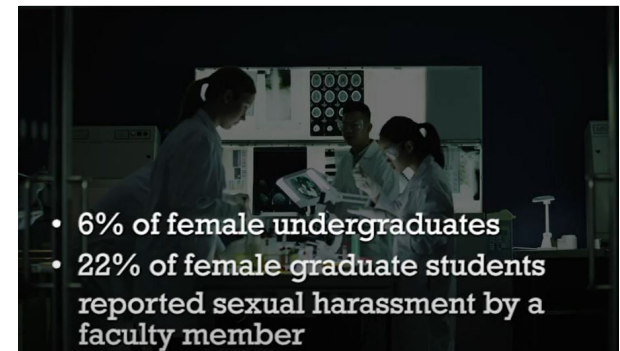
Designed for employees, this video explores reasons serial sexual abuse can remain unexposed, how to recognize the warning signs of sexual abuse, and concrete steps for reporting incidents or suspicions.



9 minutes



Faculty and Staff



Study Abroad

Study Away – International

Despite their brevity, short-term international programs deserve the same vetting, preparation, and planning associated with more traditional semester-long study abroad programs. This course helps institutions prepare students and staff for safe and rewarding educational experiences around the world.



60 minutes



Faculty and Staff



The Workplace

Avoiding Conflicts of Interest

Conflict-of-interest situations aren't always clear cut. Help employees recognize a conflict of interest and equip them with tools they need to avoid this trouble spot.



15 minutes



Faculty and Staff

Many states have specific laws prohibiting conflicts of interest. In some cases, these apply specifically to employees at public colleges and universities.

Even if these laws do not apply to your institution, ethical behavior simply makes good sense.



Avoiding Supervisory Pitfalls

This course helps supervisors avoid unfair treatment of their direct reports, identify actions that can lead to allegations of unfair treatment, and recognize scenarios that might be construed as discriminatory.

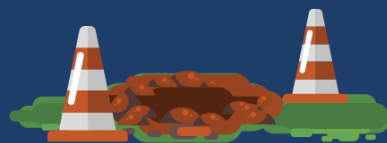


45 minutes



Supervisors

Avoiding Supervisory Pitfalls



Contracting Fundamentals

Learn about the basics of contracting to help your institution properly develop and execute contracts. Using claims-based scenarios and examples, this course explores what can go wrong when poor contracting decisions are made.



60 minutes



Faculty and Staff

Contracting Fundamentals



Data Security Collection

Gold Stevie® Award winner

Equip your faculty and staff with a high-level overview of data security threats and exposures. This award-winning collection provides practical steps for institutional stakeholders to avoid data breaches.

Malware



10 minutes



Faculty and Staff

Phishing



10 minutes



Faculty and Staff

Mobile Devices and Third-Party Websites



10 minutes



Faculty and Staff

Physical Security and Unintended Disclosures



10 minutes



Faculty and Staff

Passwords



10 minutes



Faculty and Staff



Mosaic Collection

Train employees on how to prevent workplace discrimination, retaliation, and harassment and how to recognize and respond to sexual misconduct involving students, including sexual assault, stalking, and intimate partner violence. The courses use scenarios that help learners understand their role in maintaining a safe and unbiased work environment.

Prevent Discrimination and Harassment Together (Employees)



30 minutes



Faculty and Staff



Available in Spanish

Prevent Discrimination and Harassment Together (Supervisors)



45 minutes



Supervisors



Available in Spanish

Prevent Sexual Violence Together



45 minutes



Faculty and Staff



Red Flags: Preventing Identity Theft

The Federal Trade Commission's (FTC's) Red Flags Rule requires all institutions to implement an identity theft prevention program to detect the "red flags" of identity theft, take steps to prevent the crime, and mitigate damage. This course will help employees comply with and understand the rule.



30 minutes



Faculty and Staff

Let's start by taking a quick look at the law that establishes the Red Flags Rule: the Fair and Accurate Credit Transactions Act of 2003, also called FACTA.






The scenarios were well done. I have had many opportunities for training in workplace harassment over the years, and I feel this was one of the best.”




Slips, Trips, and Falls Collection

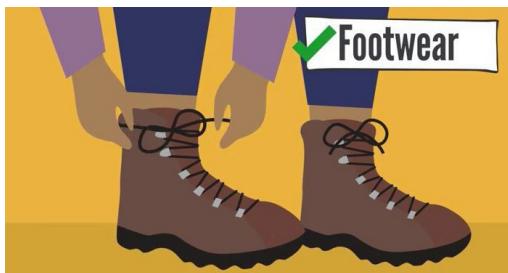
Slips, trips, and falls are among the leading causes of injuries on campuses across the country. These courses offer best practices to help your employees identify potential hazards and strategies to avoid them.

Slips, Trips, and Falls: A Balancing Act

-  20 minutes
-  Faculty and Staff
-  Available in Spanish

Preventing Slips, Trips, and Falls: Keeping Your Campus Safe



-  40 minutes
-  Facilities, Housekeeping, and Grounds Staff
-  Available in Spanish



Workplace Harassment Prevention Collection

This comprehensive collection of courses addresses workplace harassment fundamentals, sexual harassment, bystander intervention, and online harassment for all employees, and includes a module specific to supervisors.



Workplace Harassment Prevention (Employees)

-  30 minutes
-  Faculty and Staff



Workplace Harassment Prevention (Supervisors)

-  20 minutes
-  Supervisors



Preventing Sexual Harassment

-  20 minutes
-  Faculty and Staff



Bystander Intervention

-  30 minutes
-  Faculty and Staff



Preventing Cyberharassment

-  20 minutes
-  Faculty and Staff

Recognizing and Avoiding Age Discrimination (Supervisors)

-  15 minutes
-  Supervisors

Recognizing and Avoiding Retaliatory Behavior (Supervisors)

-  15 minutes
-  Supervisors






Transportation Safety

Transportation Safety Collection




These courses will help all your institution's drivers identify and mitigate common risks and learn specific strategies for accident avoidance and handling emergency situations.

Driver Safety Fundamentals




Bronze Stevie® Award winner

-  45 minutes
-  Faculty, Staff, and Students
-  Available in Spanish

Defensive Driving Strategies: Get There Safely



-  15 minutes
-  Faculty, Staff, and Students
-  Available in Spanish

Passenger Van Safety

-  10 minutes
-  Faculty, Staff, and Students
-  Available in Spanish

Golf Cart Safety

Globe® Award winner

-  20 minutes
-  Faculty, Staff, and Students

Driver Safety



**Browse all courses and resources
at www.ue.org.**

**To implement training, visit
www.ue.org/learning-launch.**

Contact:

launch@ue.org for online training

risk@ue.org for risk advice



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