Learning Launch
Automated Emails

To facilitate access to online courses and to help United Educators (UE) measure the impact of these programs, a series of emails will be sent to participating learners. These automated emails are described below.

Please note: These emails cannot be customized.
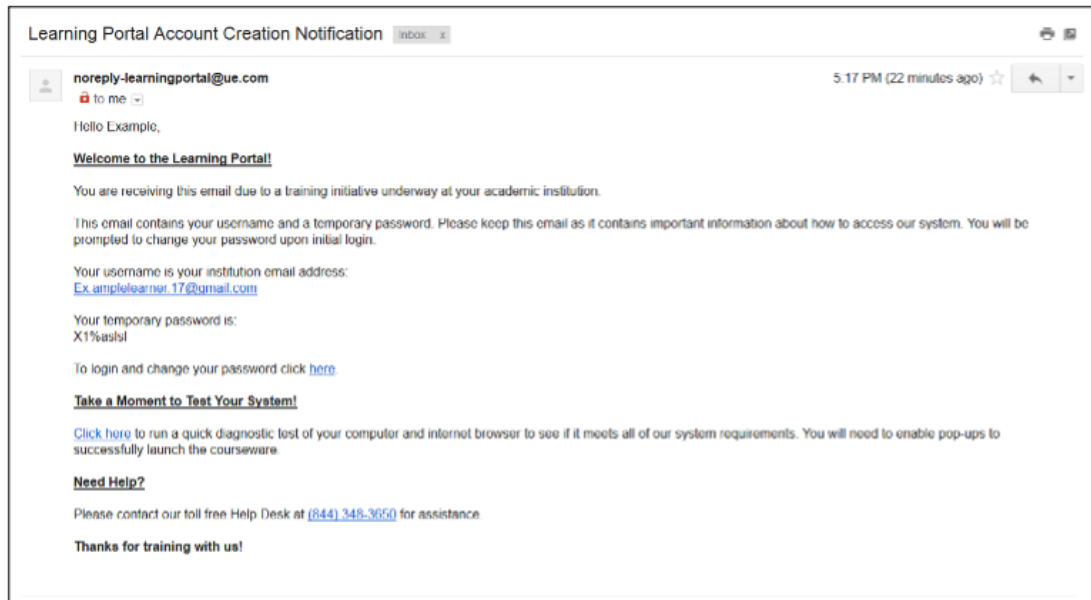
Access Emails

> **To ensure delivery, please have your IT department whitelist:**
> Domain: noreply-learningportal@ue.org; IP: 52.204.121.204
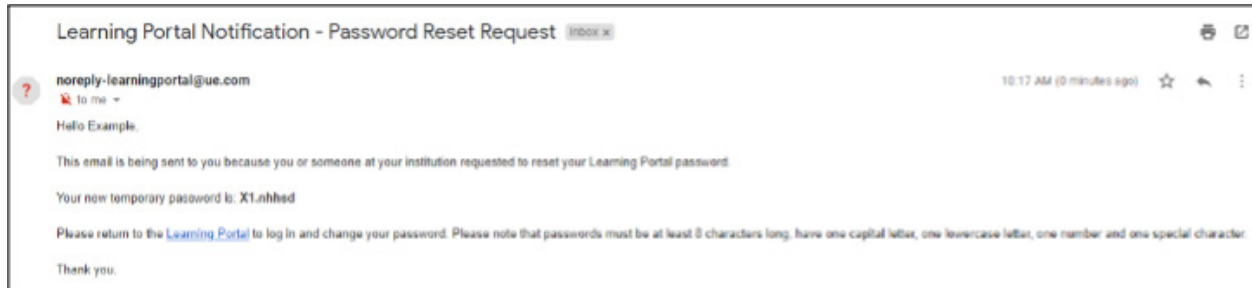
Account Creation Email

Learners receive this email when they self-register for an account.

Your institution also has the option to distribute this email to new learners created via bulk upload.
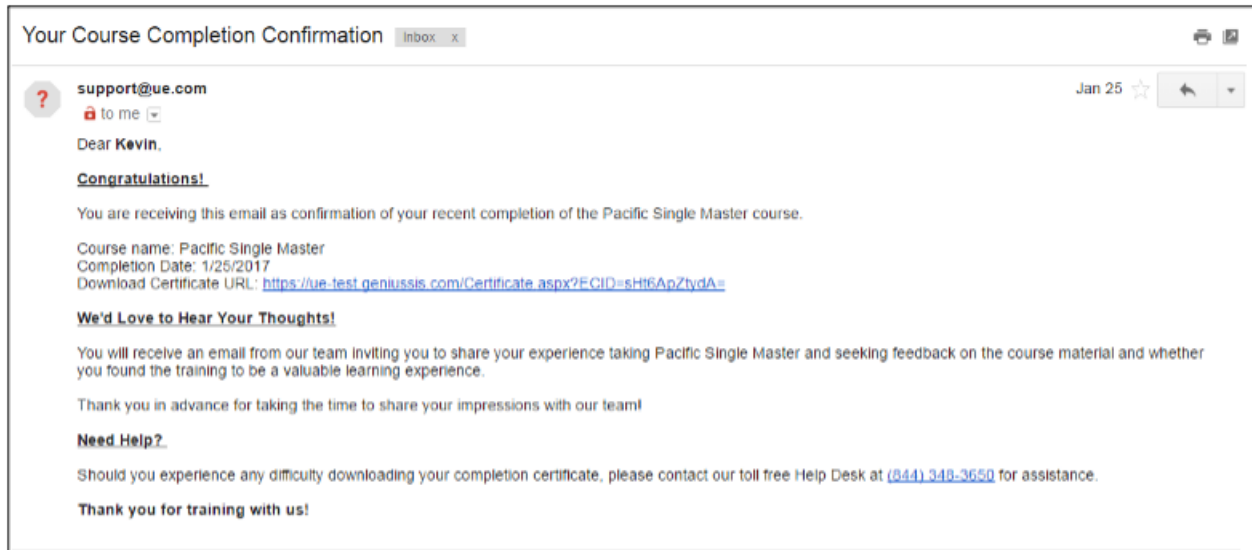
Password Reset Email

Learners receive the password reset email if they request a new password using the "Forgot your password" link on the learning portal login screen, if their password is manually reset by an administrator, or if their account is updated through a bulk upload.

Course Certificate Email

Within 90 seconds of completing a course, learners will receive an email with a link to their course certificate. Course certificates can also be retrieved in the My Completions tab within their account.
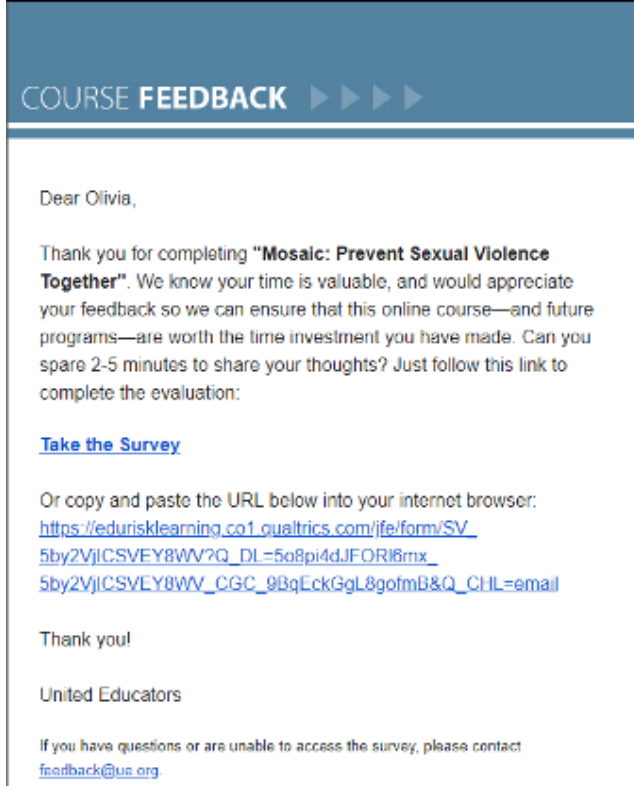

Evaluation Survey Emails

Survey emails are administered by a third party to ensure confidentiality and facilitate data analysis.

To ensure delivery, please whitelist:
Sender: feedback@ue.org; IP Range: 162.247.216.0/22

![United Educators logo]

Course Feedback

COURSE FEEDBACK ▶ ▶ ▶ ▶

Dear Olivia,

Thank you for completing **"Mosaic: Prevent Sexual Violence Together"**. We know your time is valuable, and would appreciate your feedback so we can ensure that this online course—and future programs—are worth the time investment you have made. Can you spare 2-5 minutes to share your thoughts? Just follow this link to complete the evaluation:

Take the Survey

Or copy and paste the URL below into your internet browser:
https://edurisklearning.co1.qualtrics.com/jfe/form/SV_
5by2VjICSVEY8WV?Q_DL=5o8pi4dJFORI6rnx_
5by2VjICSVEY8WV_CGC_9BqEckGgL8gofmB&Q_CHL=email

Thank you!

United Educators

If you have questions or are unable to access the survey, please contact feedback@ue.org

Course Evaluation Survey Email

For each course learners complete, they will receive a course evaluation survey soliciting feedback on the courseware. This feedback is used to make improvements to the training we provide.

Completion of the survey is voluntary; any learner that does not complete the survey will receive a reminder email after seven days. *K-12 students will not be emailed any surveys.*